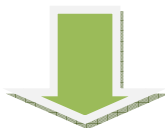


STEPS IN SETTING UP A REGION

CHECKLIST

Contact your Special Olympics State Program for information.
State Secretary www.specialolympicsqueensland.org.au

- Recruit eligible athletes (See General Rules)
- Select Special Olympics sports in which athletes will train and compete based upon athlete interest, skill level and availability of coaches, facilities and equipment.
- Contact State Program to arrange public meeting which should include Parents, Service providers, interested coaches and sporting organisations.
- State Program will provide a facilitator to run Special Olympics Introduction meeting.
- Run meeting.
- Set up interim steering Committee
- Recruit and train coaches to coach in the program. (State will assist in running Level O Course)
- Recruit and train volunteers to assist with your Special Olympics program.
(State will assist in running Level O Course)
- Set the sports training schedule with the athletes, coaches, parents/siblings, service providers and volunteers.
- Organise and conduct competitions as requested by State Sports Committee
- Conduct training on a regular basis, meeting periodically with athletes, coaches, parents/siblings and volunteers to discuss any problems and plans.



A Special Olympics local program is defined as a training and competition program consisting of a minimum of one athlete and one coach. There are key people you will need to recruit to begin your Special Olympics program. These people are your:

ATHLETES

Athletes are recruited through those organisations that provide services to individuals with an intellectual disability in your local area. They may include:

- Schools
- Institutions
- Residential settings
- Associations for people with an intellectual disability
- Families

COACHES

Coaches may also be recruited from existing local resources including:

- Athletic clubs, Sports Organisations and Governing bodies
- Schools and Universities
- Teachers, service providers and other support personnel
- Parents and family members

VOLUNTEERS

Volunteers can be recruited through:

- Businesses
- Local community organisations
- Religious institutions
- Schools
- Athlete support individuals such as parents, teachers and service providers
- Existing athletes
- Parents and siblings

ATHLETES

COACHES

VOLUNTEERS

Athletes, coaches and volunteers can assist in many other program areas including:

- Fundraising
- Games Management
- Media coverage
- Procurement of facilities
- Transportation